

The Municipality of Bluewater is accepting applications for the following position:

Building Inspector / By-law Enforcement Officer

Permanent, full-time position

The 2018 Salary Range for this position is \$54,465.84 - \$63,185.62 based on a 40 hour work week in addition to a comprehensive pension and benefit package.

Reporting to the Chief Building Official, the Building Inspector/By-Law Enforcement Officer is responsible for reviewing building plans, performing necessary inspections to ensure compliance with the *Building Code Act*, zoning by-laws, enforcement of municipal by-laws, drafting documents, record-keeping and follow up with ratepayers to achieve by-law compliance.

Preferred candidates will have the following qualifications:

- Completion of post-secondary diploma or degree in a related discipline or equivalent work experience.
- Strong knowledge of legislation, regulations, codes of practice, by-laws and policies that affect municipal planning and building
- Demonstrated effective skills in public relations, communications, proficient computer skills
- Ability to maintain confidentiality is essential
- Ability to meet deadlines, function well under pressure and a demonstrated ability to work effectively as a member of a team
- Certified Building Code Official (CBCO), Building Code Qualified (BCQ) or acceptable equivalent, is an asset.
- Successful completion of the provincial mandated examination program in accordance with the *Building Code Act* and the Ontario Building Code in the following categories would be considered an asset;
 - General Legal
 - House
 - On-Site Sewage Systems
- Experience in building and/or By-law Enforcement is an asset
- Must possess a valid class "G" driver's license
- Must be able to obtain and maintain a satisfactory Criminal Record Check

Work time is divided between the Municipal office and on site locations including, but not limited to road allowances, private property and construction sites that contain uneven ground, debris and equipment noise. Work schedule will include evenings and weekends to enforce by-laws.

Interested candidates are invited to submit a covering letter and resume by **noon Monday, June 18, 2018** to:

Jodi Overholt, Human Resources
Municipality of Bluewater
14 Mill Avenue, P.O. Box 250
Zurich, N0M 2T0
Fax: (519) 236-4329
Email: joverholt@municipalityofbluewater.ca

The Municipality of Bluewater is an equal opportunity employer. Disability related accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. Personal information for this position is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment. All applicants are thanked for their interest in this position. Only those selected for an interview will be contacted.