



APPLICATION FOR SITE PLAN APPROVAL/AMENDMENT

BEFORE YOUR SUBMIT YOUR APPLICATION, PLEASE ENSURE YOU HAVE:

- Attended a pre-consultation meeting with the Site Plan Technical Review Group
Fully completed this application
Signed the application form in all the appropriate locations, obtained the signed authorization of the owner and signed in the presence of a Commissioner
Attached the applicable application fee for either a new application or an application for amendment
Cheques should be made out to "Municipality of Bluewater"
Emailed a .pdf of the Site Plan, Drawings and Reports to planninginfo@municipalityofbluewater.ca
Emailed a .pdf of all Building Plan Elevation Drawings
Attached a copy of a Building Code Analysis Form
Attached a copy of any correspondence or permits from other agencies relevant to your application

If you have any questions, please contact us and we will be pleased to assist you.

1. APPLICANT/AGENT INFORMATION

Name:
Name of Firm:
Mailing Address:
City/Town: Province: Postal Code:
Phone: Email:

2. OWNER INFORMATION (OF LAND)

Name:
Principal of Company:
Mailing Address:
City/Town: Province: Postal Code:
Phone: Email:

3. PROJECT MANAGER

N/A

Name:
Name of Firm:
Mailing Address:
City/Town: Province: Postal Code:
Phone: Email:

4. ENGINEER N/A

Name: _____
Name of Firm: _____
Mailing Address: _____
City/Town: _____ Province: _____ Postal Code: _____
Phone: _____ Email: _____

5. ARCHITECT N/A

Name: _____
Name of Firm: _____
Mailing Address: _____
City/Town: _____ Province: _____ Postal Code: _____
Phone: _____ Email: _____

6. DESCRIPTION OF LAND

Civic Address: _____
RP Number: _____ Lot/Block Number: _____
Concession: _____ Lot Number: _____
Reference Plan Number: _____ Part Numbers: _____
Assessment Roll Number: _____

7. PROPERTY INFORMATION

Lot area _____ square metres
Lot frontage _____ metres
Lot depth _____ metres

9. WHAT IS THE LAND CURRENTLY USED FOR

10. TYPE OF DEVELOPMENT PROPOSED/AMENDMENT REQUESTED

Provide a detailed description of the proposed development: proposed use; new buildings or additions _____

18. PERMISSION TO ENTER

The applicant acknowledges that site visit(s) may be required in order to view the property and its relation to the surrounding lands. The applicant authorizes members of Council, Municipal staff, consultants retained by the Municipality in the review of the application to enter onto the subject property for the purpose of evaluating the application/proposal.

Date: _____ / _____ / _____
Signature Print
Signature Print

19. DECLARATION (please use a separate page for each declarant)

I _____ of the _____ of _____ in the _____ of _____ make oath and say (or solemnly declare) that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the _____)
of _____ in the _____)
_____ of _____)
this _____ day of _____, 20__)
_____)
_____)
_____)
Commissioner

Note: Original signature(s) are required for the record. In the case of a corporation, the signature(s) must be that of an officer with authority to bind the corporation.

PERSONAL INFORMATION

The personal information collected on this form is collected under the authority of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended and will be used to process and evaluate this application for site plan approval. Questions about the collection of this information should be directed to the Clerk at 519-236-4351 x 223.

FOR OFFICE USE

File Number: _____ Date Application Received: _____
Date Application Deemed Complete: _____

